

Planning Policy Privacy Notice

Preparation of the Camden Local Plan

This section sets out how we will collect and use data in relation to the consultation on the Camden Local Plan Proposed Submission Draft (Regulation 19).

What data do we collect and process

We collect your name, contact details and email address, in addition to job title and organisation if applicable.

Why we collect your data

Consultation on the Camden Local Plan Proposed Submission Draft (Regulation 19) is a requirement of the Town and Country Planning (Local Planning) (England) Regulations 2012. We collect your data so that we can get your views on the legal compliance or soundness of the Local Plan, as well as its compliance with the duty to co-operate.

The lawful basis for processing your data

The lawful basis we use to process your data as set out in UK data protection legislation is:

Article 6 (a) Consent: the individual has given clear consent for us to process their personal data for a specific purpose.

Article 9 (a) Explicit Consent: the data subject has given explicit consent to the processing of those personal data for one or more specified purposes.

We will only process personal data where we have consent to do so, and you can withdraw your consent at any time. By submitting your personal data to us either by email or through the response form you are consenting for us to process your data and/or consenting to be added to our consultation database. If added to the database, you can be removed upon request.

You can withdraw your consent at any time.

How we use your data

This data is collected, collated and then submitted to the Planning Inspector appointed by the Secretary of State, to conduct a public examination of the Local Plan.

Where you have consented, your contact details will be added to our consultation database for future consultations and updates on the public examination.

At submission representations will be published on the Council's website, including the name of the person and organisation (if applicable) making the representation. Other personal information will remain confidential.

Representations, in full, will be submitted along with the Local Plan, evidence base and other relevant documents to the Programme officer, the person the Secretary of State appoints as the Planning Inspector and the Planning Inspectorate. Contact details will be made available to the Planning Inspector and Programme Officer and the Programme Officer will use these to contact individuals to participate in the Examination, should they wish.

The consultation database is stored on the Council's internal servers and accessed by planning policy team only. The Council also uses Microsoft applications which store names and email addresses of those on the consultation database in line with Microsoft's privacy notice.

Who we will share your data with

We will only share your data with the Planning Inspector appointed by the Secretary of State, the Planning Inspectorate, the Programme Officer appointed by Camden, and within the Camden Planning Service.

Your name and organisation (if applicable) will be published on our website along with representations upon the submission of the Plan.

We will not share your personal information with any other third parties unless you have specifically asked us to, or if we have a legal obligation to do so.

How long we will keep your data

We will keep your data safe and secure for a period of 7 years in line with our retention and disposal schedule. After this time, it will be securely destroyed.

How do we protect your data

We comply with all laws concerning the protection of personal information and have security measures in place to reduce the risk of theft, loss, destruction, misuse or inappropriate disclosure of information. Staff access to information is provided on a need-to-know basis and we have access controls in place to help with this.

For further information regarding how we store and process your data, please view the Council's Privacy Notice [privacy-notice-planning-feb-2025](#).

Please see the [Planning Inspectorate Customer Privacy Notice](#) for details on how they keep your data safe and secure.