

CHALCOTS WORKS GROUP (CWG) NOTES AND ACTIONS 12.02.2020

Attendees

Hasan Shah (HS), Mandy Ryan (MR), Cllr Steve Adams (SA), Cllr Luisa Porritt (LP), Cllr Meric Apak (MA), Paul Urquhart (PU), Nigel Rumble (NR)
Astrid Kjellberg-Obst (AKO), Abdul Khalique (AK)

Apologies

Paula Schofield (PS) Cllr Tom Simon (TS) Lawrence Nicholson (LN) Matt Jenkins (MJ)

Action Summary of Block Feedback and Updates

Action	Owner	Date Raised	Completed
DORNEY			
Dorney roof leak. Order raised by LBC repairs (same roof leak from January). Action: AKO to pick this up with property services. QI awaits up-date from repairs.	Camden	12/02/20	
Need for steps to the allotment areas and extension of water access at base of Dorney. Passed onto Wates and awaiting feedback. Action: AK to follow up.	AKO / AK	12/02/20	
Scaffold above entrances is being secured to prevent items from falling into pathways. Action: AKO to raise with Wates observation of tags falling to the floor in access route.	Wates	12/02/20	Yes
BRAY			
Request for TRA room in Bray to have a fire exit like Taplow TRA room. This is currently being explored within LBC and Wates. Action: AKO to follow up.	AKO	12/02/20	
Netting is different on the fence around the mobile Wates offices than on the scaffold (more opaque) in Bray. Wates committed to same netting as on fence. Raised with Wates and awaiting update. Action: AK to follow up.	AK	12/02/20	
Emergency lighting in toilet and shower room in Bray respite area. This has been raised with Wates. Action: Await Wates' feedback.	Wates	12/02/20	
Scaffold blocking window on ground and first floor in Bray. Action: Wates to look at alternatives and provide up-date.	Wates	12/02/20	
BURNHAM			
Concern raised of water seepage on top floors of Burnham and damp issues. Action: Quality Inspectors to inspect possible leaks and request made to check flat above and where core drilling took place.	QI / AK	12/02/20	
Reported noise from a void property. Action: Wates to investigate in conjunction with LBC (<i>No trace of access, lock got changed, Void works took place and possibly a box with tools etc. tipped over as not stacked properly</i>).	Wates	12/02/20	Yes

Planned Power Outage in communal areas in Burnham and Dorney for two hour slots in morning and afternoon on 28/02. Action: Change afternoon slot to morning. (<i>Based on resident feedback, both two hour slots were moved to the mornings of 26/02 and 27/02</i>).	AKO	12/02/20	Yes
Home visits. Residents not happy with number of calls for survey. Inconsistency of information on windows in surveys. Action: AKO to follow up (<i>AKO raised with Wates. Wates address this and are carrying out relevant training</i>).	AKO	12/02/20	Yes

Further Discussion Points:

	Owner	Date Raised	Completed
Remaining site walkabouts by block with TRA reps, Wates, QIs and estates services need to be arranged. Requests made to Blashford, Burnham and Taplow. Evening site scaffold walkabout by block can be accommodated. Action: AK to contact Taplow and Blashford, and forwarded suitable time for Burnham.	AK / HS	12/02/20	
The security team currently using the Bray TRA room will be located within Bray workspace. Action: Date TBC.	AK	12/02/20	
Disabled access for breakout areas. Action: Looking to identify a ground floor space to be converted into suitable breakout areas with similar concept as per the areas in the basements.	AK	12/02/20	
Finalised and agreed survey questionnaire for two representatives of each block to give their views on key elements of Terms of Reference. Action: Once survey completed, the options supported by the majority will be finalised in the Terms of Reference.	OL / All	12/02/20	
From previous engagements in the autumn, residents fed back that light is important to them. Accordingly, we have redesigned the scaffolding arrangement to optimise natural light particularly for ground and first floor flats. We have replaced solid hoarding with mesh fencing and have set back the fencing away from the buildings where possible. We have further expanded the application of the mesh fencing where possible. There is a requirement for solid hoarding (at least 2.4 metres) in key passage areas to protect from the removal of the brickwork to keep residents and members of the public safe. Action: Once this work has been completed, we will look to replace this with mesh fencing.	Wates	12/02/20	
There have been a few individual reports of rats climbing up the scaffolding.	AK	12/02/20	Yes

Action: Pest Control advised to inspect (<i>Pest Control will meet with Wates on 21/02/20 to inspect</i>).			
Vertigo. There will be a demonstration of the film that will be fixed to a window in show flats. Action: Arrange application of film in show flat.	Wates	12/02/20	
AKO advised that LFB will perform site visit on 13/02/20. Action: AKO will update in next CWG meeting.	AKO	12/02/20	

Next CWG Meeting on 19/02/20:

- Result of survey
- Finalise terms of reference
- AKO to share kitchen window design