

# APPLICATION FOR REDESIGNATION AS A NEIGHBOURHOOD FORUM UNDER THE PROVISIONS OF THE LOCALISM ACT 2011

## Kentish Town Neighbourhood Forum (“KTNF”)

**Contact:** Chair – Roger Winfield – [REDACTED]

### 1 History, adoption of Neighbourhood Plan and purpose

KTNF applied for and was granted designation as a neighbourhood forum in April 2013. This designation runs for five years. Since then, with the help of many individuals and organisations including Camden Council, KTNF worked to prepare a detailed Neighbourhood Plan for adoption which was successfully achieved in June 2016 by way of a public referendum. The Neighbourhood Plan was formally made (adopted) on 19<sup>th</sup> September 2016 when it became part of Camden Council’s Development Plan for the Kentish Town Neighbourhood Plan area.

KTNF now wishes to be redesignated for a further five years. This application relates to the designated area of KTNF, detailed in section 2 below. This will allow KTNF to continue its work with the aim of ensuring that as development change takes place, the policies and ambitions set out in the Neighbourhood Plan are achieved.

There are eight sections of policies in the Neighbourhood Plan to support the purpose of promoting or improving the social, economic and environmental well-being of the Kentish Town Neighbourhood Plan area and to enable it to be a vibrant place with a strong sense of community that protects its unique character and heritage while embracing new development and beneficial change. Full details are set out on pages 12 to 14 of the Neighbourhood Plan under the following headings:

- 1 Shopping and Working
- 2 Design
- 3 Housing
- 4 Getting Around
- 5 Green and Open Spaces
- 6 Community and Culture
- 7 Spatial Policies
- 8 Site Specific Policies

### Next Steps

KTNF’s decision making is conducted through its committee of up to 15 elected members. Four members of this committee are elected annually to the position of Chair, Deputy Chair, Secretary and Treasurer and are the officers of KTNF.

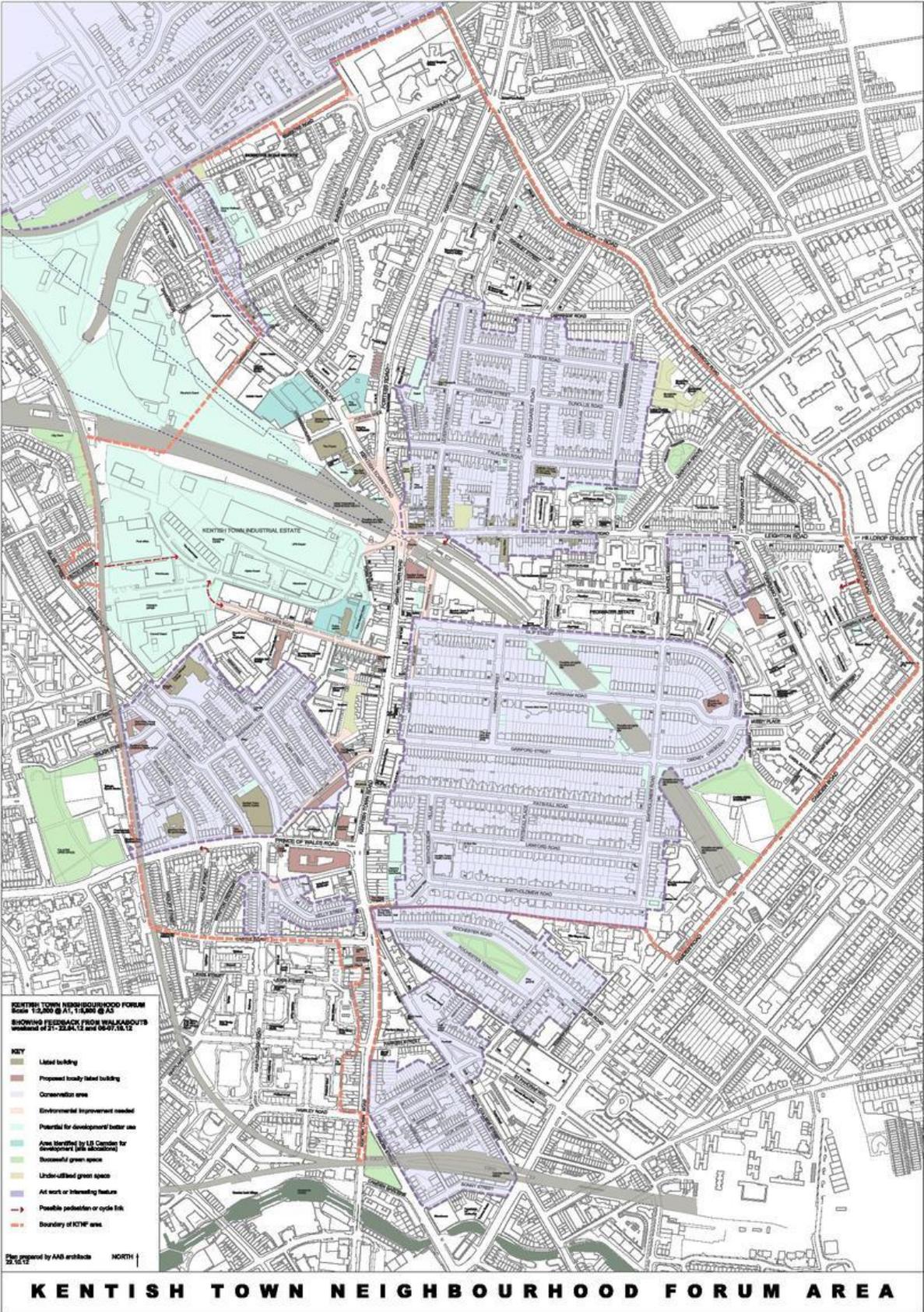
Since the Neighbourhood Plan was adopted in September 2016, officers and committee members have spoken at conferences on neighbourhood planning, attended numerous meetings with various stakeholders including landowners, developers, voluntary groups and Camden Council to develop our working relationships and learn about other initiatives that might benefit the area. In particular we are keen to ensure that stakeholders work together to ensure that the most significant and complex policies progress in a sensible and joined-up way that work for the area as a whole including issues around transport and access.

The committee are currently working on plans to put specific initiatives from among those in the Neighbourhood Plan into effect e.g. Policy D1: The View of Parliament Hill; Policy D3:

Design Principles (in relation to, among others, 3-6 Spring Place, the A&A Storage Site, 19-37 Highgate Road, and the Car Wash Site, 369-377 Kentish Town Road; Policy GA: Step-Free Access in Kentish Town Stations; Spatial Policy SP2, the Regis Road development area including meetings with landowners and Camden Council; Policy SSP1, The Car Wash Site involving meetings with the prospective developer; Policy GO1: Local Green Spaces including working with local groups (we applied for and were allocated CIL grant to contribute towards the costs of the garden on platform 1 at Kentish Town Railway); monitoring and commenting on significant planning applications in our role as a Statutory Consultee.

## 2 Plan Area

The Kentish Town Neighbourhood Plan area is located within the red line on the map shown below.



The Area of the Neighbourhood Forum encompasses the north and central areas of Kentish Town – on the north side it runs east along the north side of Little Green Street and Ingestre Road and the Ingestre Estate, and then it encircles Acland Burghley School. From there (omitting Tufnell Park Station) it runs south down the west side of Brecknock Road and then down the west of Camden Road. It then crosses from east to west below Bartholomew Road, above Rochester Road. It then runs south along the east side of Kentish Town Road down to the railway bridge. From there it runs north up the west side of Kentish Town Road, including all the shops and buildings in that stretch including 187 Kentish Town Road. It then turns west along the centre of Castle Road. From the end of Castle Road it follows the west side of the railway line north, including Kentish Town West station, and then it encircles Arctic Street. The boundary goes back onto the railway line and goes north until it meets the bridge over the First Capital Connect railway line. Before the bridge it goes east and then northeast up to the north side of Carker's Lane to join the east side of Highgate Road and continues north to join up at the northern corner of Little Green Street where it meets Highgate Road.

Part of the northern KTNF boundary goes across Murphy's site from the railway line to the north side of Carker's Lane . We share Forum boundaries here with Dartmouth Park Neighbourhood Forum (DPNF). We have discussed with DPNF and Murphy's how all of us will participate and we have come to an amicable agreement that we will get together on any issues pertaining to Murphy's land and also the industrial area including Regis Road (the latter is within the KTNF area and includes Arctic Road because there is a lot of local interest in opening up this entry). Anything that happens in these areas will affect both Neighbourhood Forums and also the Gospel Oak Partnership area.

### **3 Committee members**

The members of the committee are as follows;

Roger Winfield, Chair

Henry Herzberg, Deputy Chair

Ian Grant, Secretary

Paul Seviour, Treasurer

and up to 11 other members.

The full committee meets quarterly with the officers meeting more frequently to review issues and plan for committee meetings. Between meetings committee members are consulted and kept informed by email.

A list of 21 members of the Forum accompanies this application, but will not be made public.

### **4 Constitution**

A copy of the current constitution is attached to this application as Appendix 1 .

The minutes of all our general and committee meetings and a general explanation of the Forum and our activities are made available on the KTNF website. We publish newsletters based on the committee minutes and use social media to keep the

community informed of what KTNF is doing and what is happening in the Neighbourhood Plan area.

## **5 Membership and Affiliates**

Membership of the Forum is open to all individuals who live or work in the area and also to elected councillors representing the area. We have no membership fees and we have members who have signed up to our mailing list from across the geographical area and from different sections of the community. We currently have more than 300 people on our mailing list.

Appendix 2 contains a list of the Affiliate groups that have participated in the Forum's activities – as the list evidences they reflect a host of different resident associations for residents living in all types of housing tenures (both private and social), business associations, faith groups as well as specific local groups. We have made great efforts from the beginning to be as inclusive of all groups within our community as possible – KTNF wishes everyone to feel included in the Kentish Town Neighbourhood Forum area.

## **6 Subgroups**

We have a structure of sub groups or working teams to address particular issues or deliver particular projects. As we evolve post the Plan adoption we are looking to further develop these groups and to ensure that we have a wide participation of residents and businesses.

At present we have sub-groups addressing issues of Green and Open Spaces, Regis Road and the Murphy site, the Car Wash site, the Ingestre Road Estate care home development, and monitoring planning applications including the sites of 3-6 Spring Place, former Carpetright (152-156 Kentish Town Road) and former Pizza Express (187 Kentish Town Road).

## **7 Redesignation**

Please accept this as KTNF's application to be redesignated for a further 5 years.

February 2018

Appendix 1

Constitution

**THE CONSTITUTION OF KENTISH TOWN NEIGHBOURHOOD FORUM (KTNF)**

**Adopted at the Inaugural Annual General Meeting 19 January 2012**

**Amended at the Special General Meeting 23 April 2012**

**Minor Amendments 17 October 2012, 22 November 2013**

**Statement of General Policies and Objectives**

**A Neighbourhood Plan** will be drawn up by KTNF (hereinafter referred to as 'the Forum'). The Neighbourhood Plan will identify vacant and underused sites such as areas for possible sensitive development that will, within the Local Development Framework, include affordable housing. The Neighbourhood Plan will also specify the preservation of existing heritage buildings.

- i) The Forum will press for the preservation of land used for public purposes and services
  
- ii) The Forum will consult with Camden Council and others to improve the local street environment, to respect green issues, sustainability and the preservation and improvement of green open spaces and playgrounds.
  
- iii) The Forum will make every effort to help shops and businesses within the Forum Area to flourish. The Forum will press for continuing environmental improvements to the High Street.
  
- iv) The Forum will support local groups in dealing with major planning applications.
  
- v) The Forum will work with appropriate organisations to maintain and generate greater employment in the Forum Area.
  
- vi) The Forum will emphasise social benefit; community links, services for young people, the reduction of crime, the generation of neighbourliness and companionship especially for the elderly and housebound.

## 1. The Area of the Forum

1.1 **The Area of Kentish Town Neighbourhood Forum** encompasses the north and central area of Kentish Town – on the north side it runs east along the north side of Little Green Street and Ingestre Road and the Ingestre Estate and then it encircles Acland Burghley School. From there (omitting Tufnell Park Station) it runs south down the west side of Brecknock Road and then down the west of Camden Road. It then crosses from east to west below Bartholomew Road, above Rochester Road. It then runs south along the east side of Kentish Town Road down to the railway bridge. From there it runs north up the west side of Kentish Town Road, including all the shops and buildings in that stretch including 187 Kentish Town Road. It then turns west along the centre of Castle Road. From the end of Castle Road it follows the west side of the railway line north, including Kentish Town West station, and then it encircles Arctic Street. The boundary goes back onto the railway line and goes north until it meets the bridge over the First Capital Connect railway line. Before the bridge it goes east and then northeast up to the north side of Carker's Lane to join the east side of Highgate Road and continues north to join up at the northern corner of Little Green Street where it meets Highgate Road.

1.2 A map of the area showing the boundaries is attached to this Constitution.

### 1.3 The Area of the Kentish Town Neighbourhood Forum

Kentish Town is an identifiable area with a sense of community that we would like to foster.

1.4 The **Area** has also been identified because Representative Residents Associations, Conservation Area Advisory Committees, Tenants Associations, individual local businesses, Kentish Town Community Centre, Transition Kentish Town, Kentish Town Police, local schools, GP surgeries, the Church, well-known community groups and individuals have been consulted in creating this Neighbourhood Forum. They are described as **Representative Local Associations (RLA), Local Organisations (LO) and Individuals** in this Constitution (see **Appendix A**). The Forum has the support of Camden Ward Councillors within the **Area**.

1.5 Membership of **The Neighbourhood Forum** shall be open to all residents living in the **Area** and all businesses operating in the **Area** and all people wanting to live in the **Area**.

## 2. The Purpose of the Neighbourhood Forum

2.1 **The Neighbourhood Forum** is set up under the provisions of the Localism Act. The main purpose of Neighbourhood Forums in that Act is to produce a

**Neighbourhood Plan** to further the social, economic and environmental well-being of individuals and organisations in the **Area**. We may wish to be more ambitious and act in many other creative ways to support and improve the **Area**.

2.2 Our tasks and objectives are outlined in our **General Policies and Objectives** which will be developed in the months following our first **Annual General Meeting**.

2.3 We will support and coordinate the views and actions of our constituent groups – **Representative Local Associations** and **Local Organisations** and **Individuals**. We will work with Camden Council.

2.4 **Kentish Town Neighbourhood Forum** will be run respecting all differences including gender, age, race and ethnicity, religion, sexual orientation, disability and income.

### **3. Membership and management**

3.1 **Representative Local Associations, Local Organisations** and all residents living in the **Area** are entitled to become registered members of KTNF and will then be entitled to come to and vote at **Annual General Meetings** and **Special General Meetings**. All Ward Councillors within the **Area** are automatically members of the **Forum**.

3.2 **Annual General Meetings** will be held in January to elect a Committee and to agree and lay down **General Policies and Objectives**.

3.3 **Special General Meetings** can be called by a majority of all committee members or by 30 members requesting one by e-mail or letter to the Secretary.

3.4 **The Forum Committee**, consisting of up to 15 members, will be elected at an **Annual General Meeting** from members of **Representative Local Associations, Local Organisations** and **Individuals**, with the majority being from **Representative Local Associations**, ie. 8 members from RLAs and 7 members from LOs and Individuals. The quorum for **The Forum Committee** meetings will be 7 representatives of **Representative Local Associations, Local Organisations** and **Individuals** with the majority being from **Representative Local Associations**. The Chair will hold a casting vote if necessary

3.5 **Officers: The Forum Committee** will be subject to re-election at an **Annual General Meeting**. The Committee will elect a Chair, Vice Chair, Secretary and Treasurer who will serve for one year.

3.6 **The Forum Committee** will meet at least quarterly to carry out the **General**

**Policies and Objectives** decided at an **Annual General Meeting** or a **Special General Meeting**.

3.7 **Sub-committees** or working parties can be appointed by **The Forum Committee** to carry out specific tasks, consider policies and to advise **The Forum Committee**.

3.8 **Co-option: The Forum Committee** can co-opt replacement members up to the full committee number of 15. Co-opted members will have the same voting rights as all the other members of the Committee, in keeping with the RLA majority balance. They will be able to stand as officers.

3.9 A Committee member shall be asked to resign if failing, without reasonable explanation and previous apology, to attend 2 consecutive committee meetings.

3.10 **Minutes** of **General** and **Forum Committee** meetings will be taken by the Secretary and circulated by e-mail to registered members within 3 weeks of meetings. The **Minutes** will be available for anyone to read in Kentish Town Library and will be posted on the website.

3.11 **Registered members:** If people wish to be consulted, receive notices of meetings and **Minutes** they can register with the Secretary by e-mail.

3.12 In order to have and demonstrate authority to speak and vote for the area **Representative Local Associations** and **Local Organisations** will be required to submit to **The Forum Committee**, annually and in writing, proof that they are representative and have a mandate for the views of their members. This proof will consist of a description of their membership and in what way they have such a mandate or legitimacy to speak for their areas, whether by consulting their members or, for example Kentish Town Road Action or the Kentish Town Business Association, being demonstrably a voice for other organisations or businesses.

#### **4. Notices**

4.1 Notices about **General Meetings** will be circulated and published 14 days before the meeting by a posting on the Kentish Town Library notice board as well as by e-mail to all registered members. If we can afford it, or it can be run as editorial content, we will announce meetings in the local press.

#### **5. Finance**

5.1 **The Forum Committee** will open a bank account. Chair, Vice Chair, Secretary and

Treasurer will all be signatories for cheques that will require two signatures.

5.2 If it is possible that any liability could attach to members or officers of **The Forum Committee** we will investigate and arrange insurance or some sort of limited liability status.

## **6. Amendment of the Constitution including the Area of the Neighbourhood Forum**

6.1 **Amendments to the Constitution** that the Committee consider to be minor can be made by the Committee, subject to the amendments being notified to all registered members for their comments. If 30 or more registered members object then 6.2 will take effect.

6.2 **Major Amendments of the Constitution** will be by a majority at a **General Meeting** with notice of the proposed amendment. This also applies to any winding up of **Kentish Town Neighbourhood Forum**. Any balance left in any account held by **The Forum Committee** will, subject to statutory regulations, be distributed equally to the constituent local organisations.

6.3 If local people or organisations wish to change the **Constitution**, or **General Policies and Objectives** they should give due notice of this to the Secretary 21 days before the **General Meeting** so this proposal can be circulated.

6.4 The law as drafted says that **Kentish Town Neighbourhood Forum** will be valid for five years. We will take whatever steps are needed to renew our existence.

## **7. Register of Committee Members' Interests**

There will be a **Register of Committee Members' Interests** kept by the Secretary and open to inspection detailing any financial involvement or interests paid or unpaid in the **Kentish Town Neighbourhood Forum Area**.

## **APPENDIX A**

### **Representative Local Associations** as at 25.09.12

(Description: Within the Neighbourhood Forum Area: Residents Associations, Tenants Associations, Business Associations, Conservation Area Advisory Committees)

Kentish Town Road Action – KTRA

Kentish Town Business Association – KTBA

Highgate Road Residents Association

Leighton Road Neighbourhood Association – LRNA  
Bartholomew Area Residents Association - BARA  
Bartholomew and Kentish Town CAAC (Conservation Area Advisory Committee)  
Inkerman Area Residents Association – IARA  
Prince of Wales Residents Association – POWRA  
Kelly Street Residents Association – KSRA  
Hadley Street Residents Association  
Torriano Cottages Residents Association  
Kennistoun & Willingham Tenants and Residents Association  
North Kentish Town Association

**Local Organisations** as at 14.10.2012

(Description: Within the Neighbourhood Forum Area: Individual local residents, community centres, environmental groups, individual local businesses, schools, churches, GP surgeries, Police, Fire Services etc)

St Luke's Church, Oseney Crescent  
Transition Kentish Town  
Kentish Town Community Centre  
55 Holmes Road  
Boma Garden Centre  
Earth Natural Foods  
The Grafton Public House  
The Assembly House  
MAP Café  
Kentish Canteen  
Tolli Patisserie  
B & S Homecare  
London Bead Company  
Pane Vino  
Crossroads Women's Centre  
Family and Young People's Centre (SYDRC)  
Caversham Elder People's Organization (CEPO)  
Kentish Town Safer Neighbourhoods Team

**Individuals** as at 25.09.2012

Richard Burton  
Mereille Burton  
Richard Lansdown  
Sara Feilden

**APPENDIX B**

**Website:** We aim to establish a website on which the Constitution, notices of meetings

and Minutes will be posted and discussions can take place.

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**Footnote: Rationale for the Constitution of the Forum Committee.**

The Constitution has been drafted to ensure that control of the Forum cannot be taken over by unrepresentative groups: eg. one particular interest group.

## Appendix 2

Affiliate groups that have participated in KTNF's

The Somali Youth organization – Family and Young People's Centre (SYDRC).

Crossroads Women's Centre

Kennistoun & Willingham Tenants and Residents Association

Kentish Town Community Centre

Caversham Elder People's Organization (CEPO)

St Luke's

Transition Kentish Town

KTNF supports and is supported by the following Local groups:

Kentish Town Road Action – KTRA

Kentish Town Business Association –

Highgate Road Residents Association

Leighton Road Neighbourhood Association –

Bartholomew Area Residents Association -

Bartholomew and Kentish Town CAAC

Inkerman Area Residents Association

Prince of Wales Residents Association

Kelly Street Residents Association –

Hadley Street Residents Association

Torriano Cottages Residents Association

Kennistoun & Willingham Tenants and Residents Assoc

North Kentish Town Association

KTNF supports these Local Associations when they are concerned about planning issues and need information and support. Members of all these associations are supporting KTNF by signing up to the mailing list as a minimum. Most of the associations do far more than that in support of KTNF i.e. members attend KTNF meetings, offer KTNF advice and help and join in with KTNF activities.