



EMMANUEL CHURCH OF ENGLAND SCHOOL
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19 November 2021

Consultation on admission arrangements from the 2023-24 academic year

The governors of Emmanuel Church of England Primary School are consulting on the School's admission arrangements. These arrangements are for students who will be starting from September 2023. The consultation is taking place for a period of seven weeks, between 19 November 2021 and 7 January 2022.

The governors of Emmanuel Church of England Primary School are responsible for offering or refusing places at the School. We would welcome your views on the proposed changes:

Admissions Policy:

The proposed changes are as follows:

1. Offer additional guidance for admissions out of normal year group (Main School only)
2. Clarify how Late Applications will be considered
3. Prioritise children of Staff of Emmanuel C/E Primary School to encourage quality staff recruitment and retention
4. **Route A** Oversubscription Criteria
 - a. Consolidate and prioritise all Siblings applicants to emphasise the importance of family
 - b. Include siblings of Emmanuel Church Members who have recently moved to the area
5. Clarify that applicants providing insufficient evidence for **Route A** applications will automatically be considered under **Route B**.
6. Require children applying under the **Route B** sibling criterion to have had a sibling that also applied via **Route B**
7. Clarify when the Waiting List will be compiled and how it will be managed

The Consultation Main School and Nursery Admissions Policies are posted in full on the Emmanuel Church of England Primary School Website, with amendments noted in red text.

The process of the Consultation:

The Consultation is being communicated by Emmanuel Church of England Primary School as follows:

- Notification to the London Borough of Camden
- Notification to all parents, carers and guardians of the School by the weekly newsletter and the School website.
- Notification to Emmanuel Church of England, West Hampstead

Further to the notification to the London Borough of Camden, the Consultation will then be circulated by the London Borough of Camden to the following:

- Neighbouring Local Authorities
- Voluntary Aided Schools', and Camden Schools' Chairs of Governors
- Admissions Forum
- Posted to the Camden website

Recipients are invited to respond by emailing comments relating to the proposed admissions arrangements above to admin@emmanuel.camden.sch.uk.

On conclusion of the Consultation on 7 January 2022, all responses received will be collated and presented to the Governing Body in February 2022 for full consideration. The outcome of the Consultation will then be notified to all parents by the end of February 2022 and the full report will be posted on the School's website.

Rob Marshall
Chair of Governors