**HOLIDAY ACTIVITIES and FOOD (HAF) PROGRAMME GUIDANCE**

**Spring/Summer/Easter Holiday 2021**

**What is the programme**

* New DfE funded programme of investment into expanding activities and healthy food in school holidays
* Offers school-age children and young people eligible for Free School Meals (FSM) free access to activities and food/a meal. There are approx. 6,300 children eligible for FSM living in Camden
* The DfE recognises not all these children will take up a place but we need to make availability for as many as possible
* Some limited flexibility in using the funding for children other than those on FSM, but provision can include other subsidised places or paid for places
* Delivery expectation is 4 hours a day, 4 days a week for 1 week at Easter, 1 week at Christmas and 4 weeks over the summer – or the equivalent amount of time spread flexibly over the holidays
* Final confirmation of allocation for Camden is pending, but early indication from DfE is that it will be around **£750,000** in 21/22 in total

**Who is the Programme aimed at?**

* The funding is for school age children aged 5-16 years old.
* All provision under this programme must be accessible to any child meeting the criteria and be publicised widely, not just open to the children and young people you work with on a regular basis.

**Delivery Format**

Over Easter we are looking for providers to offer 16 hours delivery, spread over 4 days (minimum) which include mealtime/lunch/eating space – but we welcome applications willing to provide more.

\*All delivery must in-line with NYA Guidance/Covid Related Restrictions in place at time of delivery.

**Costing Guide**

We are considering grants of up to £1,250 each week per Holiday Hub (based on 40 children).

\*Costings are approximate and include all aspects of the programme (food, access to activity, and nutritional education) and where needed your costs for delivery. There may be options for free food partnerships that can provide hot food for groups operating face to face or pre ordered pack lunches that can be picked up at a central location by the delivery partner and delivered to the Young People engaging in your programme.

**Minimum standards for Quality Provision for the programme include:**

1. Healthy Food
2. Enriching activities.
3. Physical activity.
4. Nutritional Education.
5. Relevant Policies and Procedures in place.

**Additional considerations:**

* Inclusive and accessible provision (e.g. SEND)

**Programme Outcomes**

**As a result of the holiday provision, we want to see children and young people:**

* Eat more healthily.
* Be more active.
* Take part in engaging and enriching activities.
* Be safe and not isolated.
* Have greater knowledge of health and nutrition.

**PROVIDER STANDARDS must meet DfE Framework Standards as follow:**

**Food**: at least one meal a day (breakfast, lunch, or an evening meal) and all food provided (including any snacks) must meet school food standards (click here for [details](http://www.schoolfoodplan.com/actions/school-food-standards/)). DfE expectation is that the majority of food served by providers will be hot, however, they acknowledge that there will be occasions when this is not possible and that a cold alternative should be used or a mixture of the two. All food provided as part of the programme must comply with regulations on food preparation and consider allergies and dietary requirements and preferences as well as any religious or cultural requirements for food.

**Nutritional education**: there should be an element of nutritional education each day aimed at improving the knowledge and awareness of healthy eating for children. These do not need to be formal learning activities and could for example include activities such as getting children involved in food preparation and cooking, growing fruit and vegetables, and taste tests. You are required to provide one of these sessions in each 16 hours of delivery. We can provide support with developing and/or delivering sessions, but you will need show how this will be incorporated into your overall programme of delivery.

**Signposting and referrals:** this is a key part of the programme and YCF will ensure you know how to engage and signpost families to other services and support that would benefit the children who attend the programme and their families.

**Enriching activities**: fun and enriching activities that provide children with opportunities to develop new skills or knowledge, to consolidate existing skills and knowledge, or to try out new experiences. This could include physical activities such as football, table tennis, cricket etc.; creative activities such as putting on a play, junk modelling, drumming workshops; or experiences such as a nature walk, visiting a city farm etc.

Dependent on restrictions in place at the time you will need to think creatively around alternative online activities/delivery plans.

**Physical Activities**: activities which meet the Physical Activity Guidelines (click here for [details](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/832861/2-physical-activity-for-children-and-young-people-5-to-18-years.pdf)) on a daily basis.

**Policies and procedures**: demonstrating and explaining that you have the relevant and appropriate policies and procedures in place in relation to:

* Safeguarding
* Health and Safety
* Insurance
* Accessibility and inclusiveness (Equalities and Diversity)

\*Where appropriate, clubs must also be compliant with the Ofsted requirements for working with children.

**Eligibility Requirements:**

* Your organisation must either be based or deliver services for children and young people in Camden
* All face-to-face activity should take place in Camden for school aged children 5-16 years of age
* All of the proposed activities must be delivered during the Spring/Easter Holiday period for 2021
* Your organisation must have a bank account registered in the name of the organisation
* Your organisation must have the following policies in place: Safeguarding, Health and Safety, Insurance and Accessibility and inclusiveness/Equalities and Diversity)
* Your organisation must have a Risk Assessment in place for all activities.
* Your organisation – must already have or be willing to obtain a Food Hygiene Certificate if you plan to prepare and serve food yourself
* Your organisation agrees to collect requested data for monitoring and evaluation and complete an end of programme report
* Grants cannot be for religious or political activity which is not for wider public benefit
* Consent to YCF publicising your Holiday food and activity programme on the YCF website.

DEADLINE DATE: **5.00pm on FRIDAY 5 MARCH 2021**

ALL SUBMISSIONS should be emaileddirectly to: [**info@youngcamdenfoundation.org.uk**](mailto:info@youngcamdenfoundation.org.uk)