

## Section 1 – your details

Title (Mr, Mrs, Miss, Ms)  First Name

Surname

Address

Tel. home  Mobile

Email

I have resided at the above address since

Blue badge permit number  Expiry date

Blue badge serial number

Date of birth  National insurance no.

### Is your name on the electoral register?

Yes  No  (if no, please see [essential information overleaf](#) for details of proof of residence required.)

## Section 2 – vehicle details

Please give details of the vehicle the badge will apply to.

	▼ Vehicle details
Registration number	<input type="text"/>
Make	<input type="text"/>
Model	<input type="text"/>

Please see [essential information overleaf](#) for details of vehicle proofs required.

### Are you the registered keeper of the vehicles?

Yes  No  (If no, please complete the owner's name and address below)

#### Vehicle owner details

Title (Mr, Mrs, Miss, Ms)  First Name

Surname

Address

## Section 3 – please read, sign and date

### DECLARATION

I declare that all information given in this application is true, and I understand that use of the permit implies acceptance of all conditions listed in the essential information. I understand that it is a criminal offence to make a false statement for the purpose of obtaining a permit and to allow the misuse of the permit

Signed  Date

### Essential information



Important information about this application is included with this form. Please ensure you read and understand it before submitting your application.

### Payment



£25

I will make payment:

**By phone**



# Substitute badge – essential information

## Who can apply?

You may apply for a substitute badge if you meet the following criteria and can provide the appropriate proofs:

- you hold a valid disabled blue badge,
- you live in Camden,
- you own, keep and use a passenger vehicle which is not used with a trailer, and is built or adapted to carry up to 8 passengers, not including the driver; and
- you hold a current full driving licence.

## Proof of residence

If your name is not on the Electoral Register you will need to confirm where you live by showing any one of the following:

- a copy of a current Council tax bill in your name with Camden address,
- a current Council or Housing Association rent book showing your own name and Camden address,
- a tenancy agreement, showing your name and Camden address, confirming that the property can not be sub-let,
- a Statutory Declaration typed, dated and made in the presence of a commissioner for oaths, a solicitor or a Justice of the Peace (accepted on a temporary basis for three months only),
- a disability living allowance letter from the DWP in your own name showing your Camden address; or
- an aliens registration card.

## Change of address

If you have moved address within Camden please contact the parking services call centre and we will update your details. You will need to provide proof of your new address and, where you have moved to a new controlled parking zone, you will need to revert to using your blue badge or make other arrangements to park legally whilst your substitute badge is being updated.

If you move out of Camden or dispose of your vehicle you must return your substitute badge and we will cancel it.

## Vehicles

Only one substitute badge will be issued to blue badge holders at any one time and the substitute badge will only list one vehicle registration number.

Please note we can not issue you with a permit for a privately owned vehicle in someone else's name.

You will need to provide proof of vehicle ownership/custody. For private vehicles a registration certificate (V5C/logbook), showing your name and Camden address.

If you change your vehicle for any reason, even temporarily, please contact the parking services call centre and we will update your details. You will need to provide proof of your new vehicle registration and you will need to revert to using your blue badge or make other arrangements to park legally whilst your substitute badge is being updated.

## Driver's licence

You will also need to provide us with a copy of your current full driver's licence.

## How should the substitute badge be used with my blue badge?

The substitute badge is a scheme to combat the theft of blue badges from drivers' vehicles when they are parked close to their home. The substitute badge does not replace the blue badge but can be used instead of the blue badge within the controlled parking zone in which you live. In all other parking zones you must use your blue badge.

The substitute disabled badge incorporates the vehicle registration number; it cannot be used on any other vehicle so it is of no value to anyone other than the legitimate holder.

Your blue badge should not be used in another vehicle when the substitute badge is displayed in your own vehicle.

## Where can I park?

The substitute badge allows your vehicle to be parked in the same places as your blue badge would allow including in any blue badge bay, designated disabled parking spaces, and also in resident's, metered and pay-and-display bays in your zone, (except in the green badge area – information on which can be obtained online or at the Environment Local).

You may park for up to three hours on a single or double yellow line within your parking zone, provided it is not within a green zone and you display the clock card (which you will be given with your blue badge) showing your time of arrival.

As with your blue badge permit, you may not park:

- where loading restrictions are in operation,
- in a suspended bay,
- where parking causes obstruction; or
- in any parking place reserved for specific users e.g. doctors, traders.

## How do I apply?

Complete the form overleaf and return to Permit Administration along with necessary proofs by post, fax, or email. Payment can be made by post (cheque), or by phone (debit or credit card).

The substitute badge will be issued for a maximum of three years, to coincide with the expiry date of your blue badge after which time you will need to reapply, providing new proofs.

## Payments

Cheques must be made payable to 'London Borough of Camden (RP)'. Please write your address and vehicle registration number on the reverse of the cheque.

Please note that there is an administration charge for all credit card payments. There is no extra charge if you pay by debit card.

## Data protection

No personal information you provide us will be passed on for commercial purposes. Our policy is that information will only be shared among officers and other agencies where the legal framework allows it, and where it will help to improve the service you receive and to develop other services.

### Contact

Accessible Travel Solutions  
PO Box 64175  
London, WC1A 9BY

Phone: 020 7974 5919

Email:  
cats@camden.gov.uk

Website:  
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