



Chalcots Major Works Procurement Panel

Resident role profile

We are recruiting for two volunteer Chalcots Estate residents to sit on the procurement panel, to make sure residents' voices are at the centre of the procurement process to appoint a new contractor for the major works project.

As a member of the procurement panel, you will support Camden Council to appoint the right contractor for the major works on the estate. You will be involved in the contractor selection process and will contribute your views and inform decisions that will shape how the works will be carried out.

Requirements and experience:

- You must be a resident at the Chalcots Estate to apply.

We are looking for volunteers who have the following:

Construction experience

- Have good knowledge of construction
- Understand construction standards, quality control and some knowledge of procurement or contract legislation and good practice
- Have an understanding of what Chalcots residents' would like to see from the chosen contractor and any concerns they have about the contractors and the major works.

Personal skills

- Good communication skills and able to clearly and calmly have difficult conversations
- Willing and able to objectively share ideas that will benefit the procurement process to select the right contractor
- A personal track record of achieving positive outcomes for other residents through your own initiative (for example helping your neighbours)

As a member of the procurement panel, we expect you to:

- Volunteer an average of two days per month of your time
- Commit to achieving positive outcomes for all Chalcots Estate residents
- Work collaboratively and respectfully in the group
- Listen to other residents' views and not dominate discussions

- Recognise and accept that personal views may not always be achievable and when this is the case, not let this negatively impact the productivity of panel
- Engage in discussions with a focus on collective solutions
- Work to the standards and role requirements detailed in the Terms of Reference
- Act with integrity at all times
- Understand and respect that the resident role is to advise and that final decision making are made by elected members and Camden Council.

How to apply

Email Oonah (independent resident engagement advisor) at oonah.lacey@involvis.co.uk outlining why you would like to be involved and what experience you would bring to the panel with reference to the skills and experiences listed above.

Please send us your application by midnight on **Friday 20 August**.