

Consent for Camden Council to use my photograph, film and words

In order for Camden Council to comply with data protection and confidentiality regulations, we need to obtain written consent to use photographs, video or quotes that may feature you in our publications.

How we may use your photograph, film and words: We may use your photograph, film and words to publicise events or council services, in newspaper articles, magazines and other media such as posters (including bus shelter posters), digital screens, websites, social media, information leaflets, brochures and newsletters*.

**Please delete any that you do not agree to. Note that all of the above may be available both online and in print.*

You can contact Camden Council at any point and ask us not to use your photograph, film or words for any new purposes. Remember that once an article is published and in circulation it may be copied and used by others. If you ask us not to use the photograph, film and words in future we will comply with your request and will contact third parties and tell them you have withdrawn consent, but we cannot guarantee that they will remove the images, text or video from circulation.

This form must be signed by:

- *the person who is taking part in the publicity work*
- **or** *by the parent/adult carer responsible for the child/young person (aged under 13) named below*
- **or** *the person with responsibility for someone without capacity named below.*

I(name) am willing to take part in publicity work on behalf of the London Borough of Camden.

Or

I hereby give permission for(name of child/young person) to take part in publicity work on behalf of the London Borough of Camden.

I confirm that I have discussed this with the child/young person/person without capacity named above and they are happy to participate.

Please print your name here

Signed **Date**

Your address.....

.....

Your email address

Your phone number.....

Consent will be valid for three years from the date above, at which point you will need to provide consent again for continued use, or your photo, film or words will be deleted.

Please read the privacy notice overleaf for more details on how your data will be stored and processed.

Privacy notice:

The name and contact details of the data controller:

London Borough of Camden, Judd Street, London WC1H 9JE
020 7974 4444

The name and contact details of the Data Protection Officer:

Andrew Maughan, Borough Solicitor
dpo@camden.gov.uk

The purpose of the processing

We may use your photograph, film or words to publicise events or council services, in newspaper articles, magazines and other media such as websites, social media, information leaflets, electronic newsletters and presentations, as agreed overleaf.

The legal basis for processing

By signing overleaf you have given your consent for us to use your photograph, film or words to publicise events or council services, in newspaper articles, magazines and other media such as websites, social media, information leaflets, electronic newsletters and presentations.

Categories of personal data

We will be storing your photograph, film or words, as well as your name and contact details.

The categories of recipients that the council has or will disclose the data to

We may use your photograph, film or words to publicise events or council services, in newspaper articles, magazines, leaflets, brochures and other media such as camden.gov.uk, Twitter, Facebook, Instagram, and GovDelivery.

Whether the council will transfer their data out of the EU/EEA

We will not transfer your personal data outside the EU/EEA.

The criteria used to decide the retention period

Your photograph, film or words, will be stored for a period of three years, unless you withdraw your consent.

Your data subject rights

You have the right to request a copy of the information we hold about you, the right to ask us to rectify, erase or restrict processing of your data, the right to ask for data portability, the right to object to automated decision making, and if we are relying on consent the right to withdraw consent at any time. There are some exemptions to these rights. Please see our website: camden.gov.uk/gdpr and the ICO website: ico.org.uk/for-organisations/guide-to-data-protection/exemptions for more information. To exercise these rights please use our web form at camden.gov.uk/gdpr.

The right to lodge a complaint with a supervisory authority

You can complain to the Information Commissioner's Office if you are unhappy with how the council has handled your personal data. It would be helpful if you contacted us first at dpa@camden.gov.uk to see if we can resolve the problem. You can contact the ICO at casework@ico.org.uk, telephone 0303 123 1113, or post to Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Information about whether giving personal data is part of a statutory or contractual requirement or obligation

There is no requirement or obligation to provide your photographs, film, words or contact details.

Automated decision making and profiling

We are not using automated decision making or profiling to process your personal data.

What information is mandatory for you to provide and the consequences of not providing the information

It is not mandatory for you to provide any information.