

# Computers, tablets and phones

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## Computer skills - next steps

Learn how to manage your email account, keep safe online, bank and shop online. Use Google docs. You need to be able to search the internet.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Abbey Community Centre	Tue	10:00	12:00	17/09/2019	10/12/2019	

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## Computer skills for Universal Credit

Learn what you need to apply for and maintain your Universal Credit account and other benefits. Book through your job coach.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
JobCentrePlus, Kentish Town	Mon	10:00	12:00	16/09/2019	09/12/2019	Unemployed
JobCentrePlus, Kentish Town	Wed	14:00	16:00	18/09/2019	11/12/2019	Unemployed

## Computer skills workshop

Need to know how to do something on the computer? Apply for Universal Credit, search the internet, keep safe, write a CV, set up an email, use spreadsheets...You can learn what you need to know. Come as many times as you want.

<b>Venue</b>	<b>Day</b>	<b>From</b>	<b>To</b>	<b>From</b>	<b>To</b>	<b>Additional info</b>
<b>Adult Learning Centre, Netley Campus</b>	Tue	13:00	15:00	17/09/2019	10/12/2019	
<b>Conway House</b>	Tue	13:15	15:15	16/09/2019	09/12/2019	
<b>Greenwood Centre</b>	Mon	10:00	12:00	16/09/2019	09/12/2019	Learning Disability
<b>Greenwood Centre</b>	Wed	10:00	12:00	18/09/2019	11/12/2019	
<b>Hopscotch</b>	Fri	10:00	12:00	20/09/2019	13/12/2019	
<b>Mount Pleasant Hostel</b>	Mon	16:00	18:00	16/09/2019	09/12/2019	Homeless
<b>Richard Cobden Learning Centre</b>	Thu	13:00	15:00	19/09/2019	12/12/2019	
<b>SHELL</b>	Wed	10:00	12:00	18/09/2019	11/12/2019	
<b>SHELL</b>	Fri	10:00	12:00	20/09/2019	13/12/2019	
<b>Sidings Community Centre</b>	Tue	19:00	21:00	17/09/2019	10/12/2019	
<b>Sidings Community Centre</b>	Thu	10:00	12:00	19/09/2019	12/12/2019	Over 50
<b>Sidings Community Centre</b>	Thu	13:00	15:00	19/09/2019	12/12/2019	
<b>Sidings Community Centre</b>	Fri	10:00	12:00	20/09/2019	13/12/2019	
<b>St Mungo's Endell Street Hostel</b>	Thu	12:30	14:30	19/09/2019	12/12/2019	Homeless
<b>West Euston Partnership</b>	Thu	10:00	12:00	19/09/2019	12/12/2019	
<b>West Euston Partnership</b>	Thu	13:00	15:00	19/09/2019	12/12/2019	
<b>West Hampstead Women's Centre</b>	Tue	10:00	12:00	17/09/2019	15/10/2019	Women
<b>West Hampstead Women's Centre</b>	Tue	10:00	12:00	29/10/2019	26/11/2019	Women

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## Computers for beginners

Afraid of computers? Want to look for things on the internet? This course covers all the basics of using a computer confidently.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Abbey Community Centre	Thu	14:00	16:00	19/09/2019	12/12/2019	Beginners
Third Age Project	Mon	14:00	16:00	16/09/2019	09/12/2019	Over 50

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## Computing for active minds

Give your brain a work out and boost your memory while having fun! Activities could include: using social media; internet search; games and puzzles. We'll be guided by you! Class especially for those who find their memory failing.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Richard Cobden Learning Centre	Tue	13:00	15:00	17/09/2019	10/12/2019	Over 50

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## Computing for beginners (2 sessions per week)

Afraid of computers? Want to look for things on the internet? This course covers all the basics of using a computer confidently. You need to attend both sessions

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Adult Learning Centre, Netley Campus	Tue	10:00	12:00	17/09/2019	10/12/2019	Crèche
Adult Learning Centre, Netley Campus	Thu	10:00	12:00	19/09/2019	12/12/2019	Crèche

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## Computing with ESOL

Become more confident on the computer and learn English at the same time. Search the internet, save and find files, know how to keep safe online and more.

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Richard Cobden Learning Centre	Wed	13:00	15:00	18/12/2019	11/12/2019	Crèche

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## Create a website using Wix

Need a website to promote your business, blog to your audience, promote your art? Learn how to set up a website using the free online software Wix. You need to have an active email account.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Conway House	Tue	16:00	18:00	17/09/2019	10/12/2019	

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## Create a website using WordPress

Need a website to promote your business, blog to your audience, promote your art? Learn how to set up a website using the free online software WordPress. You need to have an active email account.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Pancras Square Library	Mon	17:00	19:00	16/09/2019	09/12/2019	

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## Create animations using Scratch

Make some great short animations with visuals and sound. Keep your mind active. Play and have fun. Or get started on a career in coding. You need to have an active email account.

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Adult Learning Centre, Netley Campus	Fri	10:00	12:00	20/09/2019	13/12/2019	
Kilburn Library	Thu	10:15	12:15	19/09/2019	12/12/2019	

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## Digital Photography and Image Editing

Learn to use your digital camera or mobile device to take photographs then edit and enhance the images using the free image editing software, GIMP You need to be able to use the mouse & keyboard. Some experience of using a digital camera desirable but not

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Sidings Community Centre	Wed	13:00	15:00	18/09/2019	11/12/2019	

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## Email - an introduction and further internet skills

Need an email address to apply for benefits, shop and bank online? Learn how to open and manage an account, keep safe online and then do all the things you need. E.g. apply for benefits, bank, shop...

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<b>Adult Learning Centre, Netley Campus</b>	Fri	13:00	15:00	20/09/2019	13/12/2019	
<b>Queen's Crescent Library</b>	Wed	10:00	12:00	18/09/2019	11/12/2019	
<b>Training Link</b>	Wed	10:00	12:00	18/09/2019	11/12/2019	

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## Introduction to Photoshop

Complete introduction to this software for editing your photos. You need to be able to save and retrieve documents

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<b>Greenwood Centre</b>	Mon	13:00	15:00	16/09/2019	09/12/2019	

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## iPads and iPhones for beginners

Do you have an iPhone or iPad but not sure how to use it? Learn all the basics. Keep safe, search the internet, email, use Apps, explore how you can use it to keep yourself healthy as well.

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<b>Training Link</b>	Wed	16:00	18:00	18/09/2019	11/12/2019	Beginners

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## MS Excel - next steps

Got the basics of Excel? Learn further use of functions, create charts to present and analyse data, print. Useful for work and your own budgeting and record keeping. You need to be able to do the basics on Excel.

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<b>Training Link</b>	Wed	13:00	15:00	18/09/2019	11/12/2019	

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## MS Word and Excel - get started with skills for work and life

Learn how to use MS Word to write documents and MS Excel to record figures and information and do simple calculations. Both vital skills for life and work. You need to be able to use the mouse and keyboard.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Kilburn Library	Tue	13:00	15:00	17/09/2019	10/12/2019	
Queen's Crescent Library	Wed	13:00	15:00	18/09/2019	11/12/2019	

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## Prepare for the Driving Theory test

Learn the English and computer skills necessary to take the Theory Driving Test. Learn the Highway Code. You need to be able to use the mouse and keyboard. For people with Entry level ESOL.

<i>Venue</i>	<i>Day</i>	<i>From</i>	<i>To</i>	<i>From</i>	<i>To</i>	<i>Additional info</i>
Kilburn Library	Thu	13:00	15:00	19/09/2019	12/12/2019	

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## St@rt Computing for Absolute Beginners

Go from switching the computer on to running programs and using the internet. Build your skills competence, confidence, and cool! Computing for absolute beginners with very little or no experience.

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Sidings Community Centre	Wed	10:00	12:00	18/09/2019	11/12/2019	

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## Tablets and smartphones for beginners

Do you have a smart phone or tablet but not sure how to use it? Learn all the basics. Keep safe, search the internet, email, use Apps, explore how you can use it to keep yourself healthy as well.

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Kilburn Library	Tue	10:15	12:15	17/09/2019	10/12/2019	Beginners