



<ul style="list-style-type: none"> <li>Windows installation plans – two voids have been identified to test window installation. When the work is complete, the voids will be used as show rooms. ACTION – LBC to confirm location of voids</li> <li>Other current testing relates to drainage system to make sure that the scaffolding does not disrupt services inadvertently.</li> <li>When the testing has been completed, it will be possible to finalise what will happen and when. This includes when the preparatory works start, how long the scaffolding will be up and updates on playgrounds, carpark and contractor work space. We will also be able to address individual concerns such as the layout of the flat or if the resident has blinds or curtains and how we will make good for any changes needed.</li> <li>Camden to prepare a briefing of the works schedule. This will be shared by email on Friday 5<sup>th</sup> July and discussed at the CWG meeting on 10<sup>th</sup> July 2019</li> </ul>	LBC	12 Jul
<p><b>Residents at the centre of the project</b> AKO focus as Project Director is to be the ambassador for the residents and ensure that they are at the centre of our plans. The channels of communication will be reviewed. Current ideas include:</p>	LBC	5 July
<ul style="list-style-type: none"> <li>Resident champions for each block who will be the voice of the residents when the works start</li> <li>Camden officers to be based onsite</li> <li>Joint sign off of works to individual flats – residents to sign that they are happy with the finish of the works</li> <li>Clear terms of reference for the CWG</li> <li>Ward cllr meetings to be able to discuss case by case concerns</li> </ul>	LBC	Tbc
<ul style="list-style-type: none"> <li>LBC will share the draft of the engagement plan at a future CWG meeting.</li> </ul>	All	10 July
<ul style="list-style-type: none"> <li>Group also agreed to discuss terms of reference for CWG at the next meeting.</li> </ul>	All	10 July
<p><b>Comments from the group on Interim Project Director’s overview of where we are with the project so far</b> The Chair opened up the discussion to the wider group. Key comments and themes were:</p> <ul style="list-style-type: none"> <li>TS said that information shared is at times quite vague. Many questions have still not been addressed.</li> <li>There needs to be a clear cut off date for the design phase that is shared with all interested parties.</li> <li>Residents and Cllrs want to see Wates represented at future meetings. LBC agreed this would be possible at relevant meetings</li> <li>Should quality assurance staff be Camden officers? Might be an idea to contract them externally. ACTION – LBC to consider and update group</li> <li>The recent block by block drop-ins have not provided any additional information and have felt like RLOs have not been adequately updated. ACTION – LBC committed to better line-up communications as part of review of engagement arrangements. Coffee mornings to be put on hold for time being</li> <li>Blashford residents have not had an update for a while on what is happening to their block. ACTION – LBC provide update in newsletter and to arrange bespoke event to discuss window design at Blashford. This is likely to take place in August as the steps are the same as for the other 4 blocks, just 4 to 6 weeks later.</li> </ul>	LBC	Mid July
	LBC	tbc
	LBC	n/a

<ul style="list-style-type: none"> <li>Concerns of residents who are opposed to the lowering of the sills. If it is compliance driven, they feel this has not been properly explained and justified to the residents. ACTION – LBC committed to producing a clear statement on the final window design, the rationale and summary of the decisions made.</li> <li>Residents are concerned with the disruption. There needs to be more information on this. ACTION – LBC confirmed that a leaflet and more information will be shared as soon as the sequencing testing (discussed earlier in meeting) has been finalised.</li> <li>LP said that communication has broken down, resident champion idea might help address this but need to be clear about how it would link with this group</li> <li>RE expressed a concern around the having the Resident Champion in each block could be quite pressured and whether it was the right approach. AKO suggested the role and remit of any block-specific works groups should be clear and linked to the CWG.</li> <li>The group agreed that we would discuss the possible engagement models together at a future meeting.</li> </ul>	<p>LBC</p> <p>LBC</p> <p>LBC</p>	<p>TBC likely Aug</p> <p>28 July</p> <p>28 July</p>
<p><b>High Speed 2</b></p> <ul style="list-style-type: none"> <li>An event was hosted by HS2 at Swiss Cottage Library. Residents were concerned about the impact of the tunnelling.</li> <li>The Chalcots Project Team will be meeting with HS2 to get a better understanding of the plans and potential impacts, and will share any further information it gets</li> </ul>		
<p><b>Any other items.</b></p> <ul style="list-style-type: none"> <li>Blashford windows slam shut when it's windy. Now that it is summer, Blashford residents will want their windows open more often, and asked if there can be a mechanism to stop the window from suddenly slamming (current and new windows)</li> <li>There is an ongoing permit renewal issue for estate parking residents of Taplow</li> </ul>	<p>LBC to raise with repairs and design team</p> <p>LBC to follow up</p>	<p>12 July</p> <p>5 July</p>
<p><b>Next meeting</b> To be held in 2 weeks' time, 10 July</p>		