

CHALCOTS WORKS GROUP (CWG) MINUTES AND ACTIONS 25.03.20

Attendees

Paul Urquhart (PU), Cllr Steve Adams (SA), Cllr Tom Simon (TS), Cllr Meric Apak (MA), Hasan Shah (HS), Nigel Rumble (NR), Cllr Luisa Porritt (LP), Matt Jenkins (MJ), Paula Schofield (PS)
LBC: Astrid Kjellberg-Obst (AKO), Abdul Khalique (AK)
Interim Independent Chair: Oonah Lacey (OL)

Apologies

Mandy Ryan (MR)

1. Notes

- 1.1 Minutes and Actions for the 18/03 meeting has been distributed and awaiting feedback.
- 1.2 Slight amendment to be made on Minutes and Actions for the 11/03 meeting. This was noted, agreed and subsequently changed.
- 1.3 Dorney Roof Issues (3.1 - 18/03 CWG). AKO confirmed solution has been found and this is currently with Property Services.
- 1.4 AKO to circulate overview of engagement and discussion paper for CWG input at the next meeting.
- 1.5 AKO reassured CWG that there was no physical harm to the resident who fell victim to a bogus caller in their home. Nothing was taken from the property as security attended and dealt with the situation as expected. This is now with the Police for investigation.
- 1.6 Access to TRA rooms. No meetings to be held given the current circumstances surrounding Covid-19.
- 1.7 Tracker Worksheet has been issued to MA and OL. Most of the issues are at hand but anything to do with design appraisals/elements (transom) are on hold as we are focused on contract.
- 1.8 Car parking issues - We have a solution and are keen to agree a clear process between the parking teams so residents do not need to take several additional steps. AK is leading on this.
- 1.9 Cleaning (3.2 – 18/03 CWG). LBC making sure that communal areas are being regularly cleaned and disinfected regularly. We need to make sure residents are adhering to the key guidelines such as washing hands thoroughly and regularly.

2. Works Update

- 2.1 Contract. Two key points:
 - The contract negotiations continue.
 - The government have issued instructions and these are changing on a daily basis, which makes it difficult for the moment to have full clarity to plan ahead.
- 2.2 Works are halted for the moment to adhere to the government instructions and Wates and LBC continue with regular checks to make sure the site is kept safe, secure and compliant.
- 2.3 Within the current situation, LBC are carrying out options appraisals to identify the best way forward.
- 2.4 BRE Report - MA apologised to the group for not being able to provide the full report. After receiving the full report on 23/03, following advice, he agrees that it contains commercially sensitive information and to release this would be untenable for LBC. MA proposed releasing a comprehensive summary that will contain critical elements but exclude commercially sensitive information.
- 2.5 MA sympathetic to the request of sharing full report with local councillors, and will consider this.
- 2.6 Representatives not comfortable with the “censorship” of report, argued it was originally meant to be shared with the group and requested the document should be given in full but redacted in sections where it is sensitive. MA will consider this request.

2.8 Void flats – Once the options appraisal is complete, a decision can be made whether empty flats can be released. However, it must be noted that current circumstances may restrict moving homes.

3. Block Feedback

- 3.1 CWG informed that the caretaker of Burnham will be away for the foreseeable future.
- 3.2 Representatives raised concern that hand sanitisers will go missing if they are made available and that cleaning is not consistent across all five blocks. LBC are aware and AKO reminded the group that staff are in the same situation as anyone else and fall ill. We are trying to run a service with fewer people. We are trying to work out solutions, which is difficult in the current context.
- 3.3 Usage of lifts. Representatives raised concerns that it would be difficult to tell everyone to wait for the next lift. LBC acknowledge that these are unusual circumstances and that foot traffic might be lower now that we are in lockdown. It is essential to follow public health guidelines.
- 3.4 LBC want to reinforce message that cleaning hands and following public health guidelines is a must and any measures put in place by LBC is not to give false confidence.
- 3.5 Representatives concerned that this is not an ideal time to perform a survey. LBC reiterated that this is a forum for discussion and we can use this time to focus on engagement where there is not a lot to up-date on relating to the major works. It would be helpful to establish a dialogue with the wider TRA reps from all blocks to seek views on representatives' roles, engagement models and communication.

4. AOB

- 4.1 CWG will continue with Zoom platform for meetings.
- 4.2 LBC working on setting up block specific webpages.
- 4.3 AKO can no longer attend weekly and suggested the next CWG meeting takes place without her and that meetings take place every two weeks from 08/04.
- 4.4 AKO encouraged the group to meet via zoom on 01/04 with OL to focus on role, engagement and communication.
- 4.4 AKO also invited the group to review the forward plan together at the meeting on 08/04.

Action Summary

	Owner	Date Raised	Anticipated completion date	Date Completed
Consistent cleaning across all five blocks. Action: AKO will follow up with the service and update on how LBC will deal with this in the current circumstances.	AKO	25/03/20	08/4/20	17/06/20 (see CWG Minutes and Actions 17/06/20)